

R&I USE ONLY	
Project ID:	
<b>PRE-AUTHORIZED TO PROCEED TO REB</b>	Michael Wood, Director R&I <span style="float: right;">Date</span>

## Pre-Authorization of a Research Project at NYGH to Proceed to REB

All research projects involving humans or their data that are performed under the auspices or within the jurisdiction of NYGH require (1) approval by the Research Ethics Board (REB) and (2) institutional authorization by the VP, Medical & Academic Affairs, which is delegated to the Director, Research & Innovation (R&I).

The first step is for the leader responsible for the project at NYGH, called the NYGH Principal Investigator (PI), to complete this form and submit it by e-mail to [research.innovation@nygh.on.ca](mailto:research.innovation@nygh.on.ca). When the form, signed by the Director, R&I, is returned by e-mail, the project is pre-authorized to proceed to REB review. The e-mail response will also indicate whether additional steps are required for institutional authorization after REB approval, such as data sharing agreement, access medical records, etc. The REB will not consider an application that omits a signed pre-authorization form. Should there be any questions, please contact R&I at the e-mail above.

Name of NYGH PI:

NYGH Department/Program:

NYGH e-mail address:

*(NYGH policy prohibits communication via unsecured e-mail, e.g. Hotmail, Gmail, Yahoo.)*

Title of Project:

### 1. Are you eligible to be the NYGH PI?

NYGH employee     Physician with Active Status

Other; specify:

### 2. Are you planning to conduct the project on the NYGH premises?

No     Yes.

If "No", please explain:

### 3. What type of research is it?

Interventional Clinical Trial:     Drug     Medical Device     Other; specify:

Prospective Observational Study

Retrospective Chart Review Only

Other type of research, specify:

**4. Which REB will be reviewing the research project?**

NYGH REB    CTO REB of Record

Other or n/a; explain:

**5. Who is the individual/institution leading the study?**

**6. Is a data/material transfer agreement with another institution needed?**

Will data or biological materials be transferred to or from NYGH?

No    Yes; specify institution:

**7. What is the source of financial support for the research project?**

NYGH internal only    External; specify:

**8. Is a research account at NYGH needed?**

Will NYGH or the NYGH Site PI receive any funding for the research?

No    Yes; specify source:

**9. Do you need to add anybody to your team who is not already at NYGH?**

No    Yes; explain:

**10. Are any new equipment or devices needed for the research?**

No    Yes; explain: