



Access MS Teams with Generic Computer Profile

Use of the full MS Teams application is not available under generic computer profiles.



To access MS Teams using generic profiles:



1. Open Microsoft edge . If the Microsoft Edge icon is not available on your desktop or taskbar, click on the Widows Start Menu to see a full list of available applications including Microsoft Edge.



2. Go to <u>https://www.office.com</u> using Microsoft Edge and log on to your NYGH Office 365 account.

Information Services







from your NYGH Office 365 account.

4. Open MS Teams by selecting "Use the web app instead".



- 6. MS Teams will now open in Microsoft Edge.
- 7. Please remember to sign out and close your MS Teams and Office 365 session after your meeting.